

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI
JUNE 16, 2010

CALL TO ORDER

Meeting opened at 7:05 PM with Pledge of Allegiance led by Supervisor Rau.

ROLL CALL

Present: Rau, Guyon, Dobis, Klein, Chambers and Carney
Absent: McCloskey
Others Present: Fire Chief Greg Amburgey; Pinckney Police Chief Denis Asetline; Tom Lewis, Zoning Administrator

CALL TO THE PUBLIC

Michigan 22nd Senate District Republican candidate Paul Rogers introduced himself; Jim Rowell from the Livingston County Building Department also introduced himself.

APPROVAL OF AGENDA

A motion was made by Klein and supported by Guyon to approve the agenda as amended. MOTION CARRIED, 6-0.

APPROVAL OF CONSENT AGENDA

A motion was made by Klein and supported by Guyon to approve the consent agenda with the following items removed for discussion and/or approval.

MOTION CARRIED, 6-0.

1. Payment of Bills: Discussed check #12005, #12022 and #12032. **A motion was made by Carney and supported by Chambers to approve the payment of bills as presented. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.**
2. Treasurer's Report: Discussed.

COMMITTEES

1. Lakeland Trail Committee – Trustee Carney and Stantec engineer Mark Pascoe went to a meeting on the Airline trail.
2. Trustee Dobis, Chairman of the Township Square Maintenance Committee – Still working on list of needs.
3. Employee Policies and Procedures Review Committee: Amended manual in packets for Board to review for July meeting.
4. Senior Advisory Committee: Discussing time of day for next meeting.

PUBLIC HEARING: 2010 - 2011 BUDGET

A motion was made by Rau and supported by Carney to open the Public Hearing at 7:37 PM. MOTION CARRIED, 6-0.

No response.

A motion was made by Rau and supported by Carney to close the Public Hearing at 7:37 PM. MOTION CARRIED, 6-0.

1. General Fund: **A motion was made by Carney and supported by Chambers to approve the General Fund Budget with revenue of \$1,177,844 and expenditures of \$1,393,969. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers and Dobis. Nays: Klein. MOTION CARRIED.**
2. General Fund Millage Levy: **A motion was made by Carney and supported by Guyon to set the General Fund levy at .8915. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.**

3. Capital Improvement Fund: A motion was made by Rau and supported by Chambers to approve the Capital Improvement Fund Budget with revenue of \$200 and expenditures of \$60,000 as amended. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers and Dobis. Nays: Klein. MOTION CARRIED.
4. Debt Retirement Fund: A motion was made by Carney and supported by Rau to approve the Debt Retirement Fund Budget with revenue of \$67,300 and expenditures of \$64,875. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
5. Fire Capital Outlay Fund: A motion was made by Carney and supported by Guyon to approve the Fire Capital Outlay Fund Budget with revenue of \$151,600 and expenditures of \$54,367. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
6. Fire Capital Outlay Fund Millage Levy: A motion was made by Carney and supported by Guyon to set the Fire Capital Outlay Fund Millage Levy at .4695. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
7. Patterson Lake Sewer Fund: A motion was made by Carney and supported by Rau to approve the Patterson Lake Sewer Fund Budget with revenue of \$140,100 and expenditures of \$182,359. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
8. Fire Operating Fund: A motion was made by Carney and supported by Rau to approve the Fire Operating Fund Budget with revenue of \$389,024 and expenditures of \$384,840. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers and Klein. Nays: Dobis. MOTION CARRIED.
9. Fire Operating Fund Millage Levy: A motion was made by Carney and supported by Guyon to set the Fire Operating Fund Millage Levy at 1.1923. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
10. Fire Station Building Fund: A motion was made by Carney and supported by Rau to approve the Fire Station Building Fund Budget with revenue of \$24,500 and expenditures of \$0. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers and Klein. Nays: Dobis. MOTION CARRIED.
11. Supervisor Salary: A motion was made by Rau and supported by Klein to freeze the Supervisor salary at the 2003-2004 level of \$25,500. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
12. Clerk Salary: A motion was made by Rau and supported by Klein to freeze the Clerk salary at the 2003-2004 level of \$25,500. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
13. Treasurer Salary: A motion was made by Rau and supported by Chambers to freeze the Treasurer salary at the 2003-2004 level of \$25,500. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
14. Trustee Salary: A motion was made by Rau and supported by Dobis to freeze the Trustee salary at \$210/regular meeting attended. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
15. Fire Chief Salary: A motion was made by Rau and supported by Carney to freeze the Fire Chief salary at \$42,500. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.
16. Senior Director Hourly Rate: A motion was made by Rau and supported by Carney to freeze the Senior Director salary at \$12/hour. Roll Call Vote: Yeas:

Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.

17. Firefighter Hourly Rate: **A motion was made by Rau and supported by Guyon to raise the Firefighter hourly rate by 1% as follows: Probationary Level One \$ 7.47 per hour; Probationary Level Two \$8.58 per hour; Probationary Level three \$10.60 per hour; Regular Firefighter \$13.62 per hour; Department Engineer \$12.62 per hour; Sergeants \$13.89 per hour; Lieutenant \$14.71 per hour; Lieutenant / Inspector full time \$14.71 per hour; Captain \$15.15 per hour; Assistant Chief \$15.83 per hour; Deputy Chief \$15.83 per hour. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.**

18. Zoning Administrator and Deputy Hourly Rate: **A motion was made by Rau and supported by Guyon raise the Zoning Administrator hourly rate by 1% to \$17.17, the Deputy Clerk by 1% to \$14.14 and the Deputy Treasurer by 1% to \$19.93. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.**

19. Receptionist Hourly Rate: **A motion was made by Rau and supported by Carney to increase the Receptionist hourly rate by \$.70 to \$11.00 to compensate for a promise made by a former Supervisor 5 years ago of an increase after the probationary period was satisfied. Roll Call Vote: Yeas: Rau, Guyon, Carney and Chambers. Nays: Dobis and Klein. MOTION CARRIED.**

OLD BUSINESS

1. Township Square Request – Shalom Lutheran Church: **A motion was made by Klein and supported by Guyon to approve the following dates for worship services/family night from 5PM-9PM: 7/7, 7/14, 7/21, 7/28, 8/4, 8/11, 8/18 & 8/25. MOTION CARRIED, 6-0.**

2. Outdoor Gathering – Run Woodstock: **A motion was made by Klein and supported by Chambers to approve a permit for Running Fit, Inc. to hold an event at Hell Creek Ranch 9/24-25/10 on condition that the DNR authorizes the use of the trails. MOTION CARRIED, 6-0.**

3. Home Based Business Ordinance – General Law Draft: Discussed changes made from May meeting.

4. Home Based Business Ordinance – Schedule Public Hearing: **A motion was made by Rau and supported by Klein to set a public hearing for 7/21/10 at the regular Board meeting. MOTION CARRIED, 6-0.**

5. Fee Schedule Amendment: Discussed Home Based Business license and renewal fees.

6. Township Hall Overflow Parking Lot: Stantec Engineering was present to explain options to support the lack of need for additional drainage to present to the county Drain Commission.

7. Hell Mini Golf: **A motion was made by Dobis and supported by Klein to approve the site plan modifications for holes 1-18. MOTION CARRIED, 6-0.**

A motion was made by Rau and supported by Chambers to approve directing the attorneys to amend the consent judgment to accommodate a change to the site plan which removes the requirement of a paver walkway and will allow using a portion of the parking lot as a walkway by moving the car barriers back. Roll Call Vote: Yeas: Rau, Guyon, Carney and Chambers. Nays: Dobis and Klein. MOTION CARRIED.

8. Fire Capital Outlay Millage Replacement: **A motion was made by Carney and supported by Klein to adopt Resolution #10-07 authorizing 11/2/10 General**

election ballot proposal language for replacing the current millage which expires in 2010. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. RESOLUTION ADOPTED.

9. Township Square Use Policy: **A motion was made by Klein and supported by Guyon to table a decision for further review. MOTION CARRIED, 6-0.**

10. Planning Commission Budget Amendment: **A motion was made by Carney and supported by Rau to take \$7,000 out of contingency #890 and add it to #880 in the budget. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: None. MOTION CARRIED.**

NEW BUSINESS

1. Zoning Ordinance Amendment – Cht. 19, Sec. 32 Wind Energy Conversion Systems: **A motion was made by Klein and supported by Carney to adopt Resolution #10-08 authorizing the adoption of Ordinance #46 which amends the Zoning Ordinance by adding Sec. 32 Wind Energy Conversion Systems to Chpt. 19 General Provisions of Ordinance 42 “ Zoning Ordinance”. RESOLUTION ADOPTED, 6-0.**

2. Zoning Ordinance Amendment – Cht. 19, Sec. 25B Nonconforming Lots of Record: **A motion was made by Klein and supported by Rau to adopt Resolution #10-09 authorizing the adoption of Ordinance #47 which amends Chpt. 19, Sec. 25B Nonconforming Lots of Record of Ordinance 42 “ Zoning Ordinance”. RESOLUTION ADOPTED, 6-0.**

3. Hobbs and Black Thank You Letter: The Board signed a letter thanking Hobbs and Black Associates, Inc. for their donation of design and assistance in support of the Senior Center renovation.

4. Special Assessment District for Road Improvement: Discussion.

5. Jaws of Life Grant: **A motion was made by Rau and supported by Guyon to authorize Chief Amburgey to accept the lowest bid to purchase new “jaws” with the grant money. MOTION CARRIED, 6-0.**

SECOND CALL TO THE PUBLIC

Two people spoke regarding a schedule for road improvement and commending the Board for their professionalism.

ADJOURNMENT

There being no further business, **meeting adjourned at 10:40 PM.**

Sally D. Guyon, CMC
Putnam Township Clerk