

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI
APRIL 21, 2010

CALL TO ORDER

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Rau.

ROLL CALL

Present: Rau, Guyon, Dobis, McCloskey, Klein, Chambers and Carney
Absent: None
Others Present: Fire Chief Greg Amburgey; Pinckney Police Chief Denis Asetline; Tom Lewis, Zoning Administrator

CALL TO THE PUBLIC

Two people spoke regarding home based business.

APPROVAL OF AGENDA

A motion was made by Klein and supported by Carney to approve the agenda as amended. MOTION CARRIED, 7-0.

APPROVAL OF CONSENT AGENDA

A motion was made by Carney and supported by Chambers to approve the consent agenda with the following items removed for discussion and/or approval. MOTION CARRIED, 7-0.

1. Payment of Bills: Trustee Klein questioned the amount to date paid on the policed service contract which was tracking to exceed the contract amount – contract amount cannot be exceeded – Chief Asetline commented that insurance may have been due in a particular month causing the amount billed to appear higher than other months; assured Board that once contract amount is reached, Township will not be billed for remainder of contract excepting performance of a special service. **A motion was made by McCloskey and supported by Carney to approve the payment of bills with the code correction. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis, Klein and McCloskey. Nays: None. MOTION CARRIED.**
2. Gill Clark: **A motion was made by Dobis and supported by Klein to approve the use of the Township Square for a music performance and CD giveaway on May 8, 4-6PM. MOTION CARRIED, 7-0.**

COMMITTEES

1. Lakeland Trail Committee – A synopsis of grant applications was provided.
2. Trustee Dobis, Chairman of the Township Square Maintenance Committee – Will have list of needs for next meeting.
3. Police Committee – on agenda for discussion.
4. Employee Policies and Procedures Review Committee: Manual review close to completion.

OLD BUSINESS

1. Clerk Guyon – Certified Municipal Clerk: Clerk Guyon completed the requirements for certification over a 3 year period and was certified March 29, 2010.
2. Senior Director Appointment: **A motion was made by Rau and supported by Guyon to appoint Beverly Smith as Senior Director for 20 hours/week beginning 4/26/10. MOTION CARRIED, 7-0.**
3. Police Service Bids: Bids from the Village of Pinckney and Livingston County Sheriff were provided for review.

4. Township Hall Auxiliary Parking Lot: **A motion was made by Rau and supported by Carney to authorize \$4,500 from the Capital Improvement Fund for site plan engineering for additional parking at the Township Hall. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis and Klein. Nays: McCloskey. MOTION CARRIED.**

5. Pinckney 175th Anniversary Celebration: Village Council member Linda Lavey was present to present their ideas and solicit volunteers.

6. General Fund Budget Amendment: **A motion was made by Rau and supported by Guyon to move \$1,500 from #890 – Contingency to #660 – Elections. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis, Klein and McCloskey. Nays: None. MOTION CARRIED.**

A motion was made by Rau and supported by McCloskey to amend the General Fund Budget (attached) to reflect expenditures for a fireproof records cabinet and the Fire Hall Site Plan on the Township Hall property. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis, Klein and McCloskey. Nays: None. MOTION CARRIED.

NEW BUSINESS

1. Outdoor Assembly – Rally in Hell: Tabled until 5/19 regular meeting.

2. Nita Road Limestone Project: Table until 5/19 regular meeting.

3. Movies in the Square: **A motion was made by Guyon and supported by Carney to enter into a \$500 service contract with the Pinckney, Lakeland, Hamburg and Hell Chamber of Commerce for Movies in the Square. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis, Klein and McCloskey. Nays: None. MOTION CARRIED.**

4. Fire Capital Outlay Millage Renewal: **A motion was made by McCloskey and supported by Klein to not place the renewal on the August or November 2010 ballot and place it on an election date to be determined in 2011. Roll Call Vote: Yeas: McCloskey. Nays: Rau, Guyon, Carney, Chambers, Dobis and Klein. MOTION FAILED.**

5. 2010-2011 Draft Budget: In packets for review; workshop will be at 6PM prior to the 5/19/10 regular meeting.

6. Home Based Business Amendment: **A motion was made by Rau and supported by Klein to go into Closed Session to discuss an attorney-client privileged opinion letter. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis, Klein and McCloskey. Nays: None. MOTION CARRIED.**

A motion was made by Carney and supported by Dobis to go back into Open Session. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Dobis, Klein and McCloskey. Nays: None. MOTION CARRIED.

A motion was made by Carney and supported by Guyon to authorize Klein to contact the Township attorney to develop Home Based Business licensing ordinance language. MOTION CARRIED, 7-0.

SECOND CALL TO THE PUBLIC

Two people spoke regarding home based business and money spent on engineering for the Lakelands Trail site plan.

ADJOURNMENT

There being no further business, **meeting adjourned at 9:23 PM.**

Sally D. Guyon, CMC
Putnam Township Clerk

