

**PUTNAM TOWNSHIP**  
**REGULAR MEETING MINUTES**  
**PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI**  
**MARCH 18 , 2009**

**CALL TO ORDER**

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Rau.

**ROLL CALL**

Present: Rau, Guyon, Dobis, Klein, Chambers, Carney and McCloskey  
Absent: None  
Others Present: Fire Chief Greg Amburgey; Pinckney Police Chief Denis Asetline; Tom Lewis, Zoning Administrator

**CALL TO THE PUBLIC**

Four persons spoke regarding Planning Commission, Senior Center and roads.

**APPROVAL OF AGENDA**

**A motion was made by Klein and supported by Chambers to approve the agenda as amended. MOTION CARRIED, 7-0.**

**APPROVAL OF CONSENT AGENDA**

**A motion was made by Klein and supported by Carney to approve the consent agenda with the following items removed for discussion and/or approval. MOTION CARRIED, 7-0.**

1. Treasurers Report discussed.
2. Payment of Bills – **A motion was made by Klein and supported by Guyon to approve payment of bills as presented. Roll Call Vote: Yeas: Rau, Guyon, Dobis, Klein, Chambers, Carney and McCloskey. Nays: None. MOTION CARRIED.**
3. Zoning Administrator Summary – Discussed.
4. Fire Department Activity Report – Discussed.
5. Police Report – Discussed.

**PUBLIC HEARING**

John Calvert was present for a public hearing for the Lakeland Trail Grant application process. David Ladner, Hamburg Twp. – Thanked John Calvert and Board for all the work to date. Mike Maloney, 4880 W. M-36 – Asked whether improvements could be done by local contractors.

**A motion was made by Chambers and supported by Carney to close the public hearing at 7:45 PM. MOTION CARRIED, 7-0.**

**COMMITTEES**

1. Supervisor Rau, Friends of the Lakeland Trail – Public Hearing this evening.
2. Trustee Dobis, Chairman of the Township Square Maintenance Committee – Citizens have made some suggestions regarding additions and improvements to the Square. Dobis will make a list to present to the Board for their consideration at the next meeting.
3. Senior Advisory Committee – Awning will be replaced and chimney has been repaired after being damaged in a storm.

**OLD BUSINESS**

1. Handicap Accessible Door Opener for Township Hall: One bid presented; will obtain more bids.

## NEW BUSINESS

1. **Minghini Dependency Trailer Permit Renewal: A motion was made by Klein and supported by Carney to approve a one year permit renewal for 5840 Spears. MOTION CARRIED, 7-0.**
2. **Mowing and Fertilizing Bids: A motion was made by McCloskey and supported by Guyon to award the mowing and trimming of Township properties to Complete Outdoor Services: Township Hall – 26 cuts/\$1,170; Township Square – 26 cuts/\$1,560; Spring Cleanup \$125, Fall \$235; Cemeteries – 13 cuts/\$1,300. Roll Call Vote: Yeas: Rau, Guyon, Dobis, Klein, Chambers, Carney and McCloskey. Nays: None. MOTION CARRIED.**  
**A motion was made by Klein and supported by Carney to award fertilizing the Township Square and Township Hall lawn to Metro-West Outdoor Services, LLC: 5 applications \$1,400. Roll Call Vote: Yeas: Rau, Guyon, Dobis, Klein, Chambers, Carney and McCloskey. Nays: None. MOTION CARRIED.**
3. **Sale of Annex: Tim Evitts was present with a revised offer: \$150,000 land contract at 7% with a balloon payment at the end of 5 years, \$30,000 down, and \$800/month payment. A motion was made by McCloskey and supported by Klein to have the Township attorney review the land contract and advise the Board on the commitment to the buyer. MOTION CARRIED, 7-0.**  
**A motion was made by McCloskey and supported by Dobis to pull the listing off the market. MOTION CARRIED, 7-0.**  
**A motion was made by Klein and supported by Carney to authorize Supervisor Rau to obtain a written commitment for an alternate location for the Mission Clinic. MOTION CARRIED, 7-0.**
4. **Transfer of Liquor License: A motion was made by Carney and supported by Klein to adopt Resolution #09-02 approving the transfer of a Class C Liquor License for 4093 Patterson Lake Rd. (Dam Site Inn) from MMKV, Inc. to Hell, LLC. MOTION CARRIED, 7-0.**
5. **Multi-Lakes Sewer Authority Board Appointment (alternate): A motion was made by Klein and supported by McCloskey to appoint Treasurer Carney as an alternate to the Multi-Lakes Sewer Authority Board. MOTION CARRIED, 7-0.**
6. **Portage-Base Lake Sewer Authority Board Appointment: A motion was made by Klein and supported by Carney to appoint Trustee McCloskey to the Portage-Base Lake Sewer Authority Board. MOTION CARRIED, 7-0.**  
**A motion was made by Klein and supported by Chambers to appoint Treasurer Carney as an alternate to the Portage-Base Lake Sewer Authority. MOTION CARRIED, 7-0.**
7. **Zoning Brochure Estimate: Trustee Dobis obtained an estimate from LS&L Planning of \$1,000-\$1,400 to develop zoning brochures on 4 topics to hand out to residents. He will provide samples from other communities at the next board meeting.**
8. **EMS Expo Conference: A motion was made by Dobis and supported by Carney to approve \$1,484 for two firefighters to attend the EMS Expo Conference in Grand Rapids 4/16-19/09. MOTION CARRIED, 7-0.**
9. **Fire Truck (Grass Rig) Purchase: A motion was made by Dobis and supported by McCloskey to purchase a 2009 Ford F-250 4X4 Pickup 8' Box in White for \$20,695 from the Fire Capital Outlay Fund to replace the 1982 Brush truck. Roll Call Vote: Yeas: Rau, Guyon, Dobis, Klein, Chambers, Carney and McCloskey. Nays: None. MOTION CARRIED.**  
**A motion was made by McCloskey and supported by Guyon to authorize Chief Amburgey to sell the yellow rescue truck for no less than \$15,000. MOTION CARRIED, 7-0.**
10. **Zoning Administrator Hours Increase: A motion was made by McCloskey and supported by Klein to not discuss the increase without documentation to support the 4 hour/week increase. MOTION CARRIED, 7-0.**

11. Investment Policy: **A motion was made by McCloskey and supported by Carney to approve amending the Investment Policy to include *financial institutions with a Moody's short term rating of P-2 or better and a long term rating of A or better for global banks, and the following banks/financial institutions: Brighton Commerce Bank, Charter One Bank, 5<sup>th</sup> Third Bank, Flagstar, 1<sup>st</sup> National Bank, MuniVest Financial Group, Edward Jones, Comerica, MBIA Class, National City PNC, Citizens, Northern Trust and National Bank Securities. Roll Call Vote: Yeas: Rau, Guyon, Dobis, Klein, Chambers, Carney and McCloskey. Nays: None. MOTION CARRIED.***

12. Planning Commission Liaison to ZBA: Tabled to next meeting.

13. Employee Conduct: **A motion was made by Carney and supported by Rau to develop a procedure for complaints. MOTION CARRIED, 7-0.**

**A motion was made by Carney and supported by McCloskey to develop a code of conduct for boards and commissions. MOTION CARRIED, 7-0.**

14. Senior Center Concerns: Administrative committee will meet with individuals that have concerns and report back to the Board.

15. County Road Repair Discussion: Discussed ways to get more attention from County on their roads in Putnam Township and obtain a priority report from the Road Commission.

#### SECOND CALL TO THE PUBLIC

Five people spoke concerning the condition of Cedar Lake Rd., a Planning Commission conduct issue and the sale of the Annex.

#### ADJOURNMENT

There being no further business, **meeting adjourned at 10:06 PM.**

Sally D. Guyon  
Putnam Township Clerk