

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI
JANUARY 20 , 2010

CALL TO ORDER

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Rau.

ROLL CALL

Present: Rau, Guyon, Dobis, McCloskey, Klein, Chambers and Carney
Absent: None
Others Present: Fire Chief Greg Amburgey; Pinckney Police Chief Denis Asetline; Tom Lewis, Zoning Administrator

CALL TO THE PUBLIC

Two people spoke regarding opposition to the Home Based Business amendments and an insurance solicitation at the Senior Center.

APPROVAL OF AGENDA

A motion was made by Carney and supported by Guyon to approve the agenda as amended. MOTION CARRIED, 7-0.

APPROVAL OF CONSENT AGENDA

A motion was made by Chambers and supported by Klein to approve the consent agenda with the following items removed for discussion and/or approval. MOTION CARRIED, 7-0.

1. Payment of Bills: **A motion was made by McCloskey and supported by Chambers to approve payment of bills as presented. Roll Call Vote: Yeas: Rau, Guyon, Dobis, McCloskey, Klein, Chambers and Carney. Nays: None. MOTION CARRIED.**

COMMITTEES

1. Supervisor Rau, Friends of the Lakeland Trail – Treasurer Carney agreed to be on the Trail Committee.
2. Trustee Dobis, Chairman of the Township Square Maintenance Committee – No report.
3. Senior Advisory Committee – No report.
4. New Fire Hall Committee – No report.
5. Police Committee – Had first meeting 1/14/10 and reviewed 2007 matrix; next meeting 2/4/10 @5PM.

OLD BUSINESS

1. Lakelands Trail Preliminary Plan: Mark Pascoe and Joe Libby, Stantec Engineering, were present to review the preliminary engineering plan for public benefit.
2. Outdoor Assembly Ordinance Amendment: Reviewed changes from last meeting and added an additional change regarding the requirement of handicap accessible portable toilets.
3. Employee Administration Committee Report: **A motion was made by Chambers and supported by Klein to accept the report as written. MOTION CARRIED, 7-0.**

NEW BUSINESS

1. Village of Pinckney Police Canine Unit: **A motion was made by Rau and supported by McCloskey to approve a \$1,000 service contract to support the canine unit if they reach their goal of raising approximately \$28,000 for the canine unit vehicle. MOTION CARRIED, 5-2.**
2. Flook Dam Repair Resolution: **A motion was made by Chambers and supported by Carney to adopt Resolution #10-01 authorizing the Washtenaw County Board of Commissioners to take the lead to secure the necessary and appropriate actions to**

ensure that the control gates and electrical systems are repaired to operate properly and safely. RESOLUTION ADOPTED, 7-0.

3. Zoning Ordinance Amendment – Chpt. 31, Sec. 2 Parking and Loading General Requirements: **A motion was made by Chambers and supported by Guyon to send the amendment back to the Planning Commission for further review regarding limits to the LR District. MOTION CARRIED, 7-0.**
4. Master Plan Amendments List: Supervisor Rau will consult with Planning Commission to determine if any amendments are necessary at this time.
5. Personal Property Claims: **A motion was made by Guyon and supported by McCloskey to adopt Resolution #10-02 authorizing the Treasurer/Deputy Treasurer to pursue collection of delinquent personal property through the small claims division of District Court. RESOLUTION ADOPTED, 7-0.**
6. ZBA Appointments: **A motion was made by Rau and supported by Klein to reappoint Renee Anderson-Field to the ZBA to a 3 year term expiring 2/19/13. MOTION CARRIED, 7-0.**
A motion was made by Rau and supported by Klein to reappoint Don Speer to the ZBA to a 3 year term expiring 2/19/13. MOTION CARRIED, 7-0.
7. Employee Policies and Procedures Committee: Trustee Chambers, Fire Chief Amburgey and Clerk Guyon were appointed to a committee to review the Employee Policy and Procedures Manual.
8. Fire Department IT Proposals: Tailored Web Design & Computer Services, LLC and IT Right submitted bids. **A motion was made by McCloskey and supported by Klein to approve a 1 year service contract with IT Right for \$2,000. MOTION CARRIED, 7-0.**
9. LESA Summer Tax Collection: **A motion was made by Carney and supported by Guyon to approve summer tax collection for LESA. Roll Call Vote: Yeas: Rau, Guyon, Dobis, McCloskey, Klein, Chambers and Carney. Nays: None. MOTION CARRIED.**
10. Howell Schools Summer Tax Collection: **A motion was made by Carney and supported by Guyon to approve summer tax collection for Howell Schools. Roll Call Vote: Yeas: Rau, Guyon, Dobis, McCloskey, Klein, Chambers and Carney. Nays: None. MOTION CARRIED.**
11. Investment Policy: **A motion was made by McCloskey and supported by Dobis to amend the Township Investment Policy to include the following financial institutions: Stockbridge State Bank, TCF Bank, Chelsea State Bank and First National Bank of Michigan. Roll Call Vote: Yeas: Rau, Guyon, Dobis, McCloskey, Klein, Chambers and Carney. Nays: None. MOTION CARRIED.**
12. Audit Proposals: Three proposals received. Board members are invited to interviews.

SECOND CALL TO THE PUBLIC

Three people spoke regarding the parking amendment to the Zoning Ordinance, Township insurance requirements pertaining to the Outdoor Assembly Ordinance and enforcing ordinances with a complaint; status of the proposed 425 Agreement with 875 S. Howell and right-of-way for sewer on Dexter-Pinckney; changing Pettysville/M-36 traffic light from flashing back to fully operational.

Chief Amburgey informed the Board that an engine is down for repairs; received a grant for fire gear; \$48,000 grant for extrication gear is possible.

ADJOURNMENT

There being no further business, **meeting adjourned at 9:25 PM.**

Sally D. Guyon
Putnam Township Clerk

