

**PUTNAM TOWNSHIP**  
**REGULAR MEETING MINUTES**  
**PUTNAM TOWNSHIP ANNEX, 122 S. HOWELL ST., PINCKNEY, MI**  
**FEBRUARY 20 , 2008**

CALL TO ORDER

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Rau.

ROLL CALL

Present: Rau, Guyon, Klein, Benedetti and Dobis  
Absent: Buerman and McCloskey  
Others Present: Fire Chief Greg Amburgey; Pinckney Police Chief Denis Asetline; Tom Lewis, Zoning Administrator

CALL TO THE PUBLIC

One person spoke regarding the future use of the current Township Hall.

APPROVAL OF AGENDA

**A motion was made by Dobis and supported by Klein to approve the agenda as amended. MOTION CARRIED, 5-0.**

APPROVAL OF CONSENT AGENDA

**A motion was made by Dobis and supported by Benedetti to approve the consent agenda. MOTION CARRIED, 5-0. The following items were removed from the consent agenda for discussion or individual approval:**

1. Minutes: **A motion was made by Dobis and supported by Klein to approve the minutes as amended. MOTION CARRIED, 5-0.**
2. Fire Dept. Summary - discussion
3. Supervisor Summary – discussion

COMMITTEES

1. Trustee Buerman, Board Liaison to the Friends of the Lakeland Trail – Application deadline for grant 4/1/08.
2. Trustee Dobis, Chairman of the Township Square Maintenance Committee – no report.
3. Recreation Plan Committee: Recreation Plan public hearing 3/19/08.
4. Building Committee: Klein provided final budget.
5. Senior Advisory Committee: Met with architect; spaghetti dinner fundraiser 3/12/08 .
6. Joint Police Committee: Exploring Milford Township/Village police millage.

OLD BUSINESS

1. Employee Policy Manual Draft: **A motion was made by Klein and supported by Rau to adopt the Employee Policy and Procedure Manual as amended including payroll adjustments consistent with manual. MOTION CARRIED, 5-0.**

NEW BUSINESS

1. Run Through Hell: **A motion was made by Dobis and supported by Benedetti to approve the Run Through Hell 8/9/08, 8AM-Noon. MOTION CARRIED, 5-0.**
2. Blessing of the Bikes: **A motion was made by Benedetti and supported by Klein to approve Blessing of the Bikes on 6/22/08, 10AM-4PM. MOTION CARRIED, 5-0.**
3. Fire Department: Chief Amburgey asked the Board to consider making the Chief position full time.
4. Appointment to ZBA: **A motion was made by Klein and supported by Rau to re-appoint Pam Kekes to a 3 year term, expiring 3/22/11. MOTION CARRIED, 4-1.**

5. Federal Guidelines for Poverty Exemption: **A motion was made by Dobis and supported by Klein to adopt the Federal guidelines for poverty exemption for Board of Review. MOTION CARRIED, 5-0.**
6. Asset Level Test for Poverty Exemption Guidelines: **A motion was made by Klein and supported by Rau to adopt an asset level test. MOTION CARRIED, 5-0.**
7. Accepting Assessment Appeals by Fax or Mail: **A motion was made by Dobis and supported by Klein to accept assessment appeals by fax or mail for Board of Review. MOTION CARRIED, 5-0.**
8. Multi-List Annex: Discussed placing Annex on real estate multi-list.
9. Phone System for New Township Hall: **A motion was made by Dobis and supported by Klein to obtain two more bids for an lwatsu system to compare with the current lwatsu bid. MOTION CARRIED, 5-0.**
10. Furniture for New Township Hall: **A motion was made by Rau and supported by Klein to approve up to \$15,500 out of the Capital Improvement Fund for office furniture. Roll Call Vote: Yeas: Guyon, Rau and Klein. Nays: Benedetti and Dobis. MOTION CARRIED, 3-2.**
11. Fireworks Display: **A motion was made by Dobis and supported by Klein to approve the application submitted by Gary Locher for a fireworks display 3/1/08 with a rain date of 3/8/08. MOTION CARRIED, 5-0.**
12. MAMC Clerk's Institute: **A motion was made by Klein and supported by Rau to authorize up to \$900 for Clerk Guyon to attend the clerk accreditation program. Roll Call Vote: Yeas: Guyon, Rau, Benedetti, Dobis and Klein. Nays: None. MOTION CARRIED, 5-0.**
13. Draft Ordinance Workshop: Special meeting set for 2/27/08 to discuss draft ordinance.
14. Noise Ordinance: Supervisor Rau will ask Township attorney if they have crafted a noise ordinance to use as a template.
15. Home Business: Discussion tabled.
16. ZBA/Planning Commission Discussion: Discussed requesting surveys for variances and combining fees for special use applications that require a formal site plan.

#### SECOND CALL TO PUBLIC

Two persons spoke regarding draft ordinance workshop and upcoming school ballot proposals.

#### ADJOURNMENT

There being no further business, meeting **adjourned at 9:49 PM.**

Sally D. Guyon  
Putnam Township Clerk