

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP ANNEX, 122 S. HOWELL ST., PINCKNEY, MI
MAY 17, 2006

CALL TO ORDER

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Knopf.

ROLL CALL

Present: McCloskey, Guyon, Buerman, Klein, Benedetti, Knopf and Dobis
Absent: None
Others Present: Fire Chief Greg Amburgey; Assistant Fire Chief Mark Coddington; Pat Carney, Zoning Administrator

APPROVAL OF MINUTES

A motion was made by Benedetti and supported by Guyon to approve the Regular meeting minutes of April 19, 2006 as presented. A synopsis was published in the Livingston Community News. MOTION CARRIED.

A motion was made by Dobis and supported by McCloskey to approve the Special meeting minutes of May 4, 2006 as presented. MOTION CARRIED.

TREASURER'S REPORT

The Treasurer's Report was accepted as presented.

PAYMENT OF BILLS

A motion was made by Klein and supported by Guyon to pay the bills as presented – list attached. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

APPROVAL OF AGENDA

A motion was made by Benedetti and supported by Buerman to approve the agenda as amended. MOTION CARRIED.

CALL TO THE PUBLIC

There were concerns expressed from 7 audience members regarding Charboneau Enterprises and the Judge's ruling in favor of the Hendee property – in a show of hands, 5 of approximately 30 in attendance did not want the Township to appeal.

REPORTS

1. Supervisor Knopf furnished a report on his activity since the last meeting.
2. Chief Amburgey gave a report on fire runs during the month of April – 172 runs to date.
3. Trustee Dobis, Board Liaison to the Planning Commission, gave a report on the 4/26 & 5/10 meetings.
4. Pat Carney, Zoning Administrator, gave a report on zoning violations for the month of April.
5. Trustee Buerman, Board Liaison to the Friends of the Lakeland Trail – Hamburg getting bids on paving their portion of trail.
6. Sheriff – no report.
7. Trustee Dobis, Chair of the Township Square Maintenance Citizens Committee – no report.
8. Pat Carney, Zoning Administrator, liaison to the Huron River Watershed – SWPPI turned in on time.

OLD BUSINESS

1. Charboneau Enterprises: Supervisor Knopf provided each board member with a sealed, confidential attorney opinion and scheduled a special meeting 5/25/06.
2. Schafer Road Limestone Replenishing: LCRC furnished price for 1600 tons of 23A limestone replenished on Schafer Rd. between Hinchey and Cedar Lake at an estimated cost of \$26,000. LCRC furnishes labor, Putnam furnishes material. The Board agreed to proceed.
3. Bond Proposal Options: Supervisor Knopf provided information from Plante Moran on the advantages of hiring an Owner Representative to manage a building project which outlined the differences between 3 choices for designing and constructing a project: Traditional architect, then lump sum bid from contractor; Partnership between architect and contractor; Design/build.
4. Video Conferencing Update: **A motion was made by Benedetti and supported by Buerman to upgrade the cable bandwidth to a higher speed for \$20/month. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.**

NEW BUSINESS

1. Advisory Committee to Coordinate Commercial Expansion with Village: Village initiated contact with Township to form a committee to interface with requests for commercial property on D-19 and M-36. **A motion was made by Buerman and supported by Dobis to approve the formation of an advisory committee with the following members: Norm Klein, Pat Carney, Dick Knopf and Jerry Balk, to work with the Village on commercial requests and report back to the Board. MOTION CARRIED.**
2. Fire Department: A. **A motion was made by Dobis and supported by Buerman to authorize \$1906.75 (account #840.4) for a Dell Latitude D820 laptop computer for Fire Prevention Training School. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.** B. **A motion was made by Buerman and supported by Guyon to approve sending Lieutenant Koch to Fire Inspector School 8/14-25/06 not to exceed \$1,000 (account #840.4) for lodging and training. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.**
3. Public Hearing: 2006-2007 Budget: 8:26PM – No comments from the public. **A motion was made by Klein and supported by Buerman to approve the General Fund Budget with total revenues projected at \$1,205,300 and total expenses projected at \$1,123,200. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.**
A motion was made by McCloskey and supported by Buerman to set the General Fund levy at .8915. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.
A motion was made by Klein and supported by Buerman to approve the Capital Improvement Budget with a beginning fund balance of \$52,777. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.
A motion was made by Buerman and supported by Klein to approve the Fire Operating Budget with revenues projected at \$396,000 and expenses of \$355,000. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.
A motion was made by McCloskey and supported by Buerman to set the Fire Operating levy at 1.1923. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.
A motion was made by Buerman and supported by Dobis to approve the Fire Capital Outlay Budget with revenues projected at \$158,000 with no expenses. Roll Call Vote:

Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Klein and supported by Buerman to set the Fire Capital Outlay levy at .4695. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by McCloskey and supported by Buerman to approve the Patterson Lake Sewer Budget with revenues projected at \$207,500 and expenditures of \$217,731. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by McCloskey and supported by Buerman to set the 2006-2007 fiscal year Supervisor salary by resolution at \$25,500. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by McCloskey and supported by Buerman to set the 2006-2007 fiscal year Clerk salary by resolution at \$25,500. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Benedetti and supported by Buerman to set the 2006-2007 fiscal year Treasurer salary by resolution at \$25,500. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by McCloskey and supported by Buerman to set the 2006-2007 fiscal year Trustee salary by resolution at \$2,500. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Knopf and supported by Benedetti to approve a 3.5% increase for the Zoning Administrator to an annual salary of \$21,500 (3 ½ days/week). Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Knopf and supported by Klein to approve a 3.5% increase for the Deputy Treasurer to an hourly rate of \$19.15. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Knopf and supported by Benedetti to approve a 3.5% increase for the Deputy Clerk to an hourly rate of \$15.00. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Knopf and supported by Buerman to approve a 3.5% increase for the Senior Director to an hourly rate of \$11.50. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Knopf and supported by Klein to approve a \$1.00/hr increase after a 3 month trial period for the Receptionist to an hourly rate of \$10.00. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Knopf and supported by McCloskey to approve an annual salary of \$21,000 (includes runs and training) for the Fire Chief. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

A motion was made by Dobis and supported by Klein to approve an increase up to the minimum wage of \$6.95 for firefighters in training after it becomes law 10/1/06. Roll Call Vote: Ayes: McCloskey, Klein, Dobis, Guyon, Knopf, Benedetti and Buerman. Nays: None. MOTION CARRIED.

4. Assessor Contract Renewal: A motion was made by Klein and supported by Buerman to renew the assessor's current contract of \$43,500 for one year expiring 5/31/07. Roll Call Vote: Ayes: McCloskey, Klein, Guyon, Knopf, Benedetti and Buerman. Nays: Dobis. MOTION CARRIED.

5. Ordinance to Penalize Building Without Permit: Trustee Dobis requested amending the current General Law Ordinance to include fines for building without a permit. Supervisor Knopf will consult attorney.
6. Parker Dependency Trailer Renewal: **A motion was made by Buerman and supported by Guyon to renew the permit for one year – bond, medical letter and permit fee were submitted. MOTION CARRIED.**
7. Zoning Ordinance Amendments: A. Chpt. 19 – Zoning Districts, Art. 6 Open Space and Bulk Requirements – **A motion was made by Klein and supported by Buerman to approve the amendment to Chpt. 19 which increases the minimum lot area required in R1A from 2ac. to 3ac. MOTION CARRIED.** B. Chpt. 25 – General Provisions, Sec. 6A Board of Zoning Appeals – **A motion was made by Klein and supported by Buerman to approve the amendment to Chpt. 25 which gives the Board the responsibility of appointing the Planning Commission liaison to the ZBA. MOTION CARRIED.**
8. Pinckney Purlers – Use of Annex: **A motion was made by McCloskey and supported by Guyon to deny the request because of the need to utilize the Annex for additional Township office space. MOTION CARRIED.**
9. Michigan Zoning Enabling Act Workshop: **A motion was made by Dobis and supported by Buerman to authorize up to 6 persons at \$90 each (account #780.93) to attend a workshop 6/13/06. MOTION CARRIED.**
10. Movies in the Park – Donation: **A motion was made by McCloskey and supported by Buerman to approve the use of the Township Square for the movies 6/16, 6/30, 7/14, 7/28, 8/11 & 8/25 and to not make a donation based on auditor’s advice. MOTION CARRIED.**
11. Livingston County Sheriff Deputy Summer Hours: Deputy Boos will begin summer hours 7/1/06: 2PM-midnight, weekdays and 6PM-2AM Saturday.
12. Pinckney Hardware Township Square Classic Car – Amendment: **A motion was made by Buerman and supported by Klein to approve the sale of Marco’s pizza. MOTION CARRIED.**
13. Multi-Lakes Update: Supervisor Knopf gave update on sewer expansion and discussions between Dexter Township and Multi-Lakes Sewer Authority.

SECOND CALL TO PUBLIC

9:26 - No response.

CORRESPONDENCE

MTA “Understanding Compensation for Township Officials and Employees

ADJOURNMENT

There being no further business, meeting **adjourned at 9:26 PM.**

Sally D. Guyon
Putnam Township Clerk