

**PUTNAM TOWNSHIP
PLANNING COMMISSION MEETING
September 12, 2007
MINUTES**

CALL TO ORDER

Chairperson Balk called the meeting to order at 7:07pm. There were 8 citizens in attendance.

ROLL CALL

MEMBERS PRESENT: Porath, Gazdecki, Lester, Ligon, Balk, Gannon, Dobis.

OTHERS PRESENT: Steven Van Steenhuyse (via videoconferencing), Planner, Damien Wetzel, Engineer, Ingrid Weisz, Recording Secretary.

APPROVAL OF AGENDA

Under New Business, items B) Discussion of Pavement Issue brought up at Special Board Meeting and C) Packet Review were added.

Motion by Lester & supported by Gazdecki to approve the revised agenda. MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Motion by Lester & supported by Gannon to approve the 08/22/07 minutes. MOTION CARRIED UNANIMOUSLY

CORRESPONDENCE

Balk received a flyer about available books from the American Planning Association and a brochure about the Annual Conference of the Michigan Association of Planning.

PLANNER'S REPORT None.

ZONING BOARD REPORT

Lester reported on the 9/10/07 meeting where the ZBA discussed a request by the supervisor to interpret the zoning classification of miniature golf courses in the current ordinance.

TOWNSHIP BOARD REPORT

Dobis reported on the 8/30/07 special meeting where candidates for the new Zoning Administrator position were interviewed.

LAND DIVISION REPORT None.

PUBLIC HEARINGS None.

CALL TO THE PUBLIC

Opened call at 7:28pm

Norm Klein, 8717 Cedar Lake Rd, was concerned that the language in the current ordinance is unclear in terms of where a putt putt golf course would be placed. He also apologized for a Board member's negative words about the Planning Commission and for any mistakes in the current packets handed out to members for this meeting.

Closed call at 7:37pm

OLD BUSINESS

A) Review of Final Site Plan for New Putnam Township Hall.

Only the applicant and the engineer had the latest prints so one set of these was used as the official ones to be submitted and signed. Wetzel & Van Steenhuyse went over their concerns and both were satisfied with the applicant's revisions.

Motion by Dobis and supported by Gannon to recommend approval of the Final Site Plan for the New Township Hall. MOTION CARRIED UNANIMOUSLY.

Bruce Donovan anticipates completion of the building by March or June at the latest. The paving and landscaping will depend on the weather.

NEW BUSINESS

A) Review of New Ordinance Book

Members began this review. Discussions of Lot Lines and whether to spell out County Road Commission Standards in the ordinance were put on the Go Back List. Van Steenhuyse will research the use of the term 'Building Line' in the text. If he finds no references to it, he will delete it from the Definitions section.

B) Pavement Issue discussed at the Special Board Meeting

Members discussed what was involved in waiving pavement requirements. They will wait for direction from the Board.

C) Packet Review

Balk attended a meeting of the office staff involved in compiling the Planning Commission meeting packets in order to streamline the process. Members will inform the chair if there are any future problems with their packets.

OTHER BUSINESS None.

NEXT MEETING 9/26/07

A) Continue Review of Ordinance Book starting at Chapter 25, p83.

B) Public hearing on Proposed Text Amendment, Ch 19, Sec 55 C-1

Since a second Call to the Public is required by the Township and the Planning Commission rules, it will be included in all future Planning Commission agendas.

ADJOURNMENT

Motion by Ligon and supported by Porath to adjourn at 10:07 pm. MOTION CARRIED UNANIMOUSLY

Ingrid Weisz

Recording Secretary