

**PUTNAM TOWNSHIP
PLANNING COMMISSION MEETING
August 8, 2007
MINUTES**

CALL TO ORDER

The meeting was called to order by Chairperson Balk at 7:06pm There were four citizens in attendance.

ROLL CALL

MEMBERS PRESENT: Porath, Gazdecki, Lester, Ligon, Balk, Gannon, Dobis.

OTHERS PRESENT: Steven Van Steenhuyse, Planner(via videoconferencing), Damien Wetzel, Engineer, Ingrid Weisz, Recording Secretary.

APPROVAL OF AGENDA

The item New Business was moved up to be item 9).

Motion by Dobis & supported by Gannon to approve the revised agenda. MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

In Item B) and C) under New Business, the question marks were removed. Under C) of New Business "(discussion only)" was added.

Motion by Lester & supported by Ligon to approve the 07/25/07 minutes. MOTION CARRIED (Dobis abstained).

CORRESPONDENCE None.

PLANNER'S REPORT None.

ZONING BOARD REPORT None.

TOWNSHIP BOARD REPORT None.

LAND DIVISION REPORT None.

PUBLIC HEARINGS None.

CALL TO THE PUBLIC

Opened call at 7:15pm

Closed call at 7:15pm

NEW BUSINESS

A) New Township Hall Preliminary Site Plan

Norm Klein, township trustee, and two representatives of Bruce Donovan Construction presented their Preliminary Site Plan. The members went through the reports on this site plan by Stantec and LSL Planning. The applicants responded to each item. The applicant was asked about pervious asphalt and geothermal heating & cooling possibilities. The budget does not allow for these at the present time. There is space for a fire department septic field in the future if needed. The retention field is large enough to accommodate both the township and a future fire department. They discussed the value of unidirectional driveways for the future fire department. The plan was discussed at length.

Motion by Dobis and supported by Balk to approve this preliminary site plan based on the changes generated at tonight's meeting and to include the following conditions:

- 1. driveway to be moved 10' to the east**
- 2. pole barn to remain on the property**

3. entrance sign to meet the sign ordinance regulations
4. topsoil stockpile to be the township's responsibility
5. 3 lights to be provided for the parking lot – 2 on the east side; 1 on the west side
6. two parking spots from the southeast side of the parking lot to be moved to the north side
7. an extra island to be added to the southeast corner
8. driveway & structures within the right of way to comply with MDOT requirements
9. landscaping on the west side to be relocated to the front of the building.

MOTION CARRIED UNANIMOUSLY.

Members took a short break at 8:51.

OLD BUSINESS

A) Continue Review of Chapter 30.
Chapter 30 was completed

B) Review of Chapter 31.
Chapter 31 was completed.

OTHER BUSINESS

Two items were added to the Go Back List :

1. sliding scale zoning by Ligon
2. propane filling stations by Dobis

NEXT MEETING 8/22/07

- A) Review of John Colone's Preliminary Site Plan for a Putt Putt Golf Course.
- B) Chapter 32.

ADJOURNMENT

Motion by Ligon and supported by Balk to adjourn at 9:50 pm. MOTION CARRIED UNANIMOUSLY

Ingrid Weisz
Recording Secretary